

English Composition

ENGL-1301

2023 FALL Section GR1 CRN-10202 3 Credits 08/28/2023 to 12/15/2023 Modified 08/09/2023

🗖 Description

Introduction and Purpose:

The purpose of Composition I is to review basic language/grammar techniques to enable the student to use those techniques in effective writing. The student should gain experience in expressing ideas in well-organized, clearly defined prose. This course not only provides writing experiences, but it also gives partial fulfillment of ASU's English requirements and transfers to senior institutions.

Contact Information

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ENGL 1301 Section: 1 Semester: Fall Composition I

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Course Delivery

Objectives/Student Learning Outcomes:

Upon completion of this course, the student should be able to:

- 1. Demonstrate knowledge of individual and collaborative writing processes.
- 2. Develop ideas with appropriate support and attribution.
- 3. Write in a style appropriate to audience and purpose.
- 4. Read, reflect, and respond critically to a variety of texts.
- 5. Use Edited American English in academic essays.

The students' success in completing these objectives will be measured using a set of examinations and assignments described, in detail under the section of this syllabus headed "Method of Evaluation".

Annual Assessment Plan will be implemented each year to review course.

Texts and Materials

Instructional Materials:

Required Textbooks: The Longman Writer: Rhetoric, Reader, and Research Guide, Ninth Edition

Norton Anthology of American Literature. Fifth Edition. Volume I.

The Scarlet Letter by Nathaniel Hawthorne

Huckleberry Finn by Mark Twain

Recommended Textbook: The Little, Brown Compact Handbook, Eighth Edition.

Check with instructor for more textbook information.

Supplies: Paper, pen, pencil, Scantron answer sheets as required, examination blue books, notebook(s), collegiate dictionary, thesaurus

Respondus Lockdown Browser and Monitor

Access to exams and quizzes will be through Respondus Lockdown Browser and will be video recorded via Respondus Monitor. Respondus requires a desktop computer or laptop and a webcam.

For best results, use an ethernet cable to connect to your Internet source instead of relying on Wifi.

Refer to the Blackboard course for Respondus installation instructions.

Price: Free download (refer to the Technology Support tab in Blackboard)

. III Outcomes

Upon completion of this course...

Grading Criteria

Methods of Instruction:

This course will be taught face-to-face and by various delivery methods.

Audio-visual materials and computer-based technology will be used when appropriate.

Methods of Evaluation:

The students' success in completing the core objectives within the Foundational Component Area of Communication will be measured using rubric, exam, or embedded assessment activity

Grades in this course will be based on the following evaluative criteria:

Exams/essays will be given during the semester. The average of these exams/essays will make up 50% of the students' grades. The instructors have discretion for assignments beyond SLOs which count 25%. The comprehensive final exam will count 25%.

Letter grades for the course will be based on the following percentages:

90-100% A 80-89% B 70-79% C

60-69% D

Below 60% F

Grading Scale

This course uses the following grading scale:

- A: 90-100%
- B: 80-89.9%
- C: 70-79.9%
- D: 60-69.9%
- F: 0-59.9%

Breakdown

Course grades will be determined as indicated in the table below:

Assessments	Percent of Total Grade
Homework	30
Group Project	30
Participation	10
Tests	20
Final Exam (Cumulative)	10
Total	100

***** Course Expectations

<u>Course Outline</u>: In order for students for students to receive state graduation credit for concurrent enrollment courses, content requirements must meet or exceed the essential knowledge and skills in a given course, in compliance with the standards of the Texas Education Agency. The course will include a review of the principles of grammar, punctuation, and sentence structure; spelling drill and vocabulary; selected readings; theme writing with emphasis on organization, paragraph development, and multi-paragraph composition development, along with emphasis on SAT and ACT writing models.

Class Policies:

Regular attendance at all class meetings is expected. Disruptions in class will not be tolerated.

<u>General Requirements</u>: Students shall be awartded three credit hours for each successful completion of a college course in which the student is concurrently enrolled while in high school.

<u>Content Requirement</u>: In order for students to receive state graduation credit for concurrent enrollment, content requirements must be met or exceed the essential knowledge and skills in a given course, in compliance witgh the standards of the Texas Education Agency.

<u>Course Description:</u> A review of the principles of grammar, punctuation, and sentence structure; spelling drill and vocabulary; selected readings; theme writing with emphasis on organization, paragraph development, and multi-paragraph composition development.

Outcomes:

The student shall master the following elements:

- 1. Capitalization
- 2. Commas jand end marks
- 3. Colons and semicolons
- 4. Quotation marks
- 5. Pre-writing exercises
- 6. Organizing and brainstorming

- 7. Usage
- 8. Short themes
- 9. Multi-paragraph descriptive compositions
- 10. Multi-paragraph narrative compositions
- 11. Process compositions
- 12. Expository compositions
- 13. Subject-Verb Agreement
- 14. Pronoun-Antecedent Agreement
- 15. Apostrophes
- 16. Hyphens and dashes
- 17. Thematic compositions based on literary works
- 18. Mythology, as exposition
- 19. Current events , as exposition

Institutional Policies and Procedures

Academic Integrity

Consistent with the University's <u>Core Value of Integrity (https://www.angelo.edu/about-asu/values-journey.php</u>), all ASU students are expected to exhibit complete honesty and integrity in all their academic work. Students found to be responsible for any form of academic dishonesty will be subject to possible disciplinary action and sanctions by ASU.

The <u>Student Handbook (https://www.angelo.edu/current-students/student-handbook/)</u> provides a detailed list of behaviors that constitute academic misconduct, including cheating, plagiarism, collusion, falsifying academic records, misrepresenting facts, violations of published professional ethics or standards, and/or any act or attempted act designed to give unfair academic advantage to oneself or another student.

Student Absence for Observance of Religious Holy Day

A student who intends to observe a religious holy day should make that intention known in writing to the instructor prior to the absence. See <u>ASU Operating Policy 10.19 Student Absence for Observance of Religious Holy Day</u> (<u>https://angelo.policystat.com/policy/token_access/2d2f24d9-0983-4c91-9b43-82e8ccf913b1/</u>) for more information.

Title IX

Angelo State University is committed to providing and strengthening an educational, working, and living environment where students, faculty, staff, and visitors are free from sex discrimination of any kind. Sex discrimination, sexual misconduct, public indecency, interpersonal violence, sexual assault, sexual exploitation, sexual harassment, and stalking are not tolerated at ASU. As a faculty member, I am a Responsible Employee meaning that I will report any allegations I am notified of to the Office of Title IX Compliance in order to connect students with resources and options in addressing the allegations reported. You are encouraged to report any incidents to ASU's Office of Title IX Compliance and the Title IX Coordinator. You may do so by contacting:

Jessica Gooch *Title IX Coordinator* Mayer Administration Building, Room 205 325-486-6357 jessica.gooch@angelo.edu (mailto:jessica.gooch@angelo.edu)

You may also file an Incident Reporting Form (https://www.angelo.edu/incident-form) online 24/7 and select Title IX/Sexual Misconduct Reporting Form.

Should you wish to visit with someone about your experience in confidence you may contact the *University Health Clinic and Counseling Center* at 325-942-2173 or the *ASU Crisis Helpline* at 325-486-6345.

The Office of Title IX Compliance also provides accommodations related to pregnancy (such as communicating with your professors regarding medically necessary absences, modifications required because of pregnancy, etc.). If you are pregnant and need assistance or accommodations, please contact the Office of Title IX Compliance utilizing the information above.

For more information about Title IX in general you may visit <u>Office of Title IX Compliance website</u> (<u>https://www.angelo.edu/current-students/title-ix/</u>).</u>

Students with Disabilities

Angelo State University is committed to the principle that no qualified individual with a disability shall, on the basis of disability, be excluded from participation in or be denied the benefits of the services, programs, or activities of the university, or be subjected to discrimination by the university, as provided by the Americans with Disabilities Act of 1990 (ADA), the Americans with Disabilities Act Amendments Act of 2008 (ADAAA), and subsequent legislation.

Student Disability Services is located in the Office of the Dean of Students, and is the designated campus department charged with the responsibility of reviewing and authorizing requests for reasonable accommodations based on a disability. It is the student's responsibility to initiate such a request by contacting an employee of the Office of the Dean of Students, in the Houston Harte University Center, Room 112, or contacting the department via email at <u>ADA@angelo.edu (mailto:ADA@angelo.edu)</u>. For more information about the application process and requirements, visit the <u>Student Disability Services website</u> (<u>https://www.angelo.edu/ADA</u>).

The employee charged with the responsibility of reviewing and authorizing accommodation requests is: Dr. Dallas Swafford Director of Student Disability Services Office of the Dean of Students 325-942-2047 dallas.swafford@angelo.edu (mailto:dallas.swafford@angelo.edu)

Additional Items

General Policies Related to this Course

All students are required to follow the policies and procedures presented in the <u>Angelo State University Student Handbook.</u> (<u>https://www.angelo.edu/current-students/student-handbook/</u>)</u>

Dual Credit Resources

Information on resources and support for dual credit students can be found on the <u>Student Resources website</u> (<u>https://www.angelo.edu/dual-credit/student-resources/</u>).

Dropping Dual Credit Courses

Students may drop a class through the drop deadline each semester, which is posted on the <u>ASU Academic Calendar</u> (<u>https://www.angelo.edu/current-students/registrar/calendar/</u>)</u>. Dual credit courses must be dropped through both the high school and ASU. Please see your high school counselor to complete a <u>Drop Request Form</u>

(https://www.angelo.edu/live/files/22818-asu-dual-credit-drop-request-form). All initials and signatures must be filled out. Your high school will return the completed form to the Angelo State Dual Credit Office. Please read all statements on the Drop Request Form carefully to understand how dropping a course may impact you.

Student Evaluations of Faculty and Courses

Students in all programs are given the opportunity to evaluate their courses and the faculty who teach them. Evaluations are most helpful when they are honest, fair, constructive, and pertinent to the course or program. Faculty value student evaluations and use student suggestions in making modifications in courses.

Angelo State University uses the IDEA (Individual Development and Educational Assessment) system administered through Campus Labs for all course evaluations. The ASU Office of Accountability manages IDEA for the entire university and has established <u>Operating Policy 06.27 (https://angelo.policystat.com/policy/token_access/c2ca7972-0cb1-47c1-a778-b15ee4295358/)</u> that allows students to complete course evaluations free from coercion.

Incomplete Grade Policy

It is policy that incomplete grades be reserved for student illness or personal misfortune. Please contact faculty if you have serious illness or a personal misfortune that would keep you from completing course work. Documentation may be required. See ASU Operating Policy 10.11 <u>Grading Procedures (https://sandbox-</u>

 $\underline{angelo.campusconcourse.com/\%20 angelo.policystat.com/policy/10659448/latest)} for more information.$

Syllabus Changes

The faculty member reserves the option to make changes as necessary to this syllabus and the course content. If changes become necessary during this course, the faculty will notify students of such changes by email, course announcements and/or via a discussion board announcement. It is the student's responsibility to look for such communications about the course on a daily basis.

🛗 Course Outline

Week	Торіс	Assessments	Due Date
1	Expository composition, grammar, and reading tests	Grammar Standard Tests, Wring samples	Ongoing
2	Composition, grammar	Standardized tests	Grade for content and mechanics for writing
3	Capitalization	Practice and standardized tests	Exam over Capitalization
4.	Exposition and Commas	Writing samples and tests	2 weeks
5	Colons and semicolons, writing exposition	Standardized tests and expository paper	At the end of one week
6.	Writing and quotation marks	Grades for content and mechanics, standardized tests	At the end of two weeks
7.	Writing and usage	Grades for content, mechanics, and standardized tests	One Week
8.	Apostrophes and Writing	Tests and paper	One week
9.	Agreement	Standardized tests	One week
10	Pronoun Agreement	Standardized Test	One week
11.	Writing tone papers	Assignment over a book	One week
12.	Reading skills over a novel	Ongoing, quizzes	Daily
13.	Research procedures	Write sample paper	One week, ongoing
14.	Parts of Speech	Standardized test	One week
15.	Parts of Sentence, Verbals , The Phrase, The Clause	Standardized Tests	Ongoing for 4 weeks
16.	Final Exam Standardized Punctation tests and writing essay of 1000 words	Paper based on MLA Style, and Punctuation Tests	One week