



Glen Rose High School would like to help students become familiar with college scheduling and on-line scheduling, GRHS will be implementing what is called “Arena Scheduling” which will allow the students to create their own schedule on-line for the 2020-2021 school year. Just like in college, the schedule is NOT a guarantee. There is a lot that can change from April to August; however, every effort will be made to maintain the courses selected.

This is the timeline for the Spring arena scheduling:

February 5 – March 5	Meet with counselors for updated plans, grad requirements, and course selections
April 20 – 22	Preview window to view course selections on-line for the 2020-2021 school year and self-prepare schedule plans
April 23 and 24	Arena Scheduling Open for Current Junior’s (9:00 AM)
April 27 and 28	Arena Scheduling Open for Current Sophomore’s (9:00 AM)
April 29 and 30	Arena Scheduling Open for Current Freshmen’s (9:00 AM)
April 20-24	Eight grade course selection
April 30-May 4	Preview window to view course selections on-line form the 2020-2021 school year and self-prepare schedule plans
May 5-6	Arena Scheduling Open for Current Eight Grade (9:00 AM)

How to Prepare to Schedule Classes:

1. Each STUDENT will need to be able to access their on-line Skyward Gradebook. They will need their user name and password, which they have been provided. There are several easy ways to retrieve your account, if you do not know it.
2. Check the website page devoted to arena scheduling to see how-to videos, FAQ’s, click-sheets, etc.
3. During the preview window, fill-out the schedule template to help you understand which periods that classes are offered and how to put a schedule together that fills 8 periods.
4. Dual credit instructions will be provided during course selection time with your counselor.

How to get help with schedule issues:

1. Not all schedules will work, and issues will arise. First rule: fill out every period that you can, even if some periods are empty. If you can fill out more periods simply by changing which class you have, do it. That will be the first thing the counselors will do.
2. Email counselors if you are having problems. If you are not contacted within 48 hours, call the high school office to be put on a scheduling problem list to be contacted by phone.
3. Make sure you SUBMIT your schedule when you are complete. Even if it is not perfect and has issues, still submit. This will help in fixing issues.

If a student does not SUBMIT a schedule during their window, a schedule will be automatically created for them using their course selections AFTER all on-line submitted schedules have been submitted.

Should you have issues, please refer to the website, videos, click-sheets. Use email as much as possible.