



HOW TO CREATE AND SUBMIT SCHEDULE CHANGES AND ISSUES FORM



IMPORTANT

If you have an issue with getting all your classes filled for each period, you don't have the classes you want, or have a general issue with arena scheduling, you **NEED** to fill out a help form online. The counselors will be too busy with everyone to answer every question right away. Even though it may not feel like it, filling out the form is the **FASTEST** way to get help. Counselors will call you down to the office if they need your input to resolve your issue.

STEP 1

- You need to login to your school email account. If you are not logged in when you click the link to the form, you will get the error to the right. Just login to your school email, then click the link again. (The link for the form will follow)

You need permission

This form can only be viewed by users in the owner's organization.

Try contacting the owner of the form if you think this is a mistake. [Learn More.](#)

This form was created inside of Glen Rose ISD. [Report Abuse](#) - [Terms of Service](#)

STEP 2

- Use the link on the GRHS Arena Scheduling page under "GETTING HELP", then "GRHS Schedule Changes and Issues Form".
- This link is on the GRISD web site using the following bread crumbs:
WWW.GRISD.NET > Campuses > Glen Rose High School > GRHS Academics > GRHS Arena Scheduling

MENU

- Parent/Student Letter
- TIMELINE
- THINGS STUDENTS WILL NEED
 - Schedule Template
- GETTING HELP
 - GRHS Schedule Changes and Issues Form
- HOW TO VIDEOS/CLICK SHEETS ON ARENA SCHEDULING
 - How to Access Arena Scheduling
 - How to Prepare Your Schedule Template
 - How to Create and Submit Your Arena Schedule

STEP 3

- a) Fill in your first name as it appears on your birth certificate.
- b) Fill in your last name as it appears on your birth certificate
- c) Fill in your full school email address
- d) Select your CURRENT grade, not the grade you are going into.
- e) Scroll down to next section....

GRHS Schedule Changes and Issue Report

Your email address (tmcclore@glenrosetigers.info) will be recorded when you submit this form. Not you? [Switch account](#)

** Required*

Birth Certificate First Name *

Your answer

Birth Certificate Last Name *

Your answer

Email address (@glenrosetigers.info only) *

Your answer

Current Grade *

Choose ▼

STEP 4

Emojis are helpful in helping individuals express how they feel about the situation they find themselves in. Select the emoji that BEST describes how you feel about your arena scheduling issue.

Once you have selected the emoji, scroll to the next section...

How do you feel about the issue? *



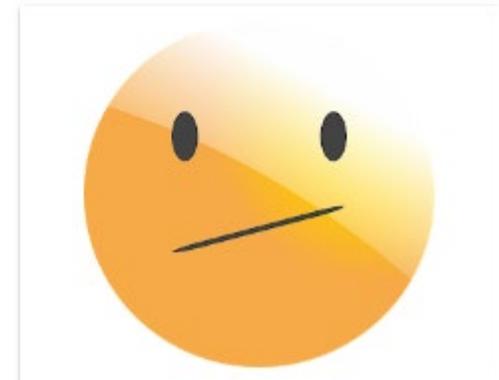
Encouraged



Confused



Upset



Nothing

STEP 5

- a) Select the best description for you issue. If you do not feel any of these issues correctly identify your issues, select "Other".
- b) If you select "Other", fill out as much information about the issue you are having. What courses are affected? What periods?
- c) Would you like a copy of this sent to your email? If so, slide the slider to the right.
- d) Click SUBMIT when you are done

Please choose the option(s) that best describes your issue *

- My dual credit class did not fit
- My advanced / honors classes did fit.
- I am missing a core class.
- I am missing a class period and/or elective.
- I am having technical issues (credentials, browsers, pages being blocked, etc.)
- Other: _____

Send me a copy of my responses.

SUBMIT

Page 1 of 1

Never submit passwords through Google Forms.



IMPORTANT

Make sure that regardless of the issue you have, that you **SUBMIT** as much of your schedule that you can. Even if you are missing periods, or missing classes, fill in as much as you can, then **SUBMIT**. For more information on **HOW** to fill out and submit an arena schedule, please see the **GRISD** website.