Registering Students

Device registration is the process of telling the virtual ActivHub how many Promethean ActivEngage Mobile clients there are in the classroom, and their names.
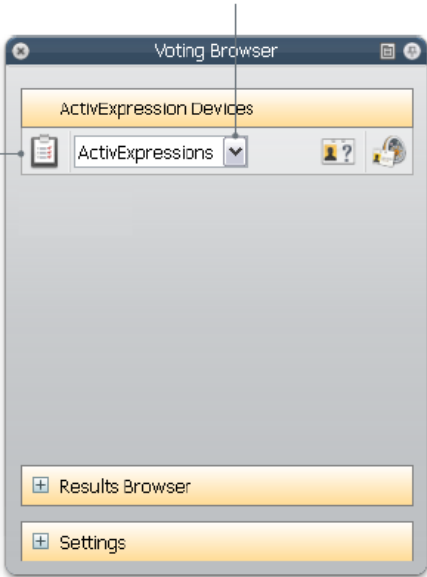
You need to register Promethean ActivEngage Mobile clients to the teacher's virtual ActivHub *before* you begin a voting session.

ON THE COMPUTER

You start registration from the **Voting Browser** in ActivInspire or Promethean ActivOffice.

1. Make sure **ActivExpressions** is selected.

2. Click to start Registration.

Promethean ActivOffice

Make sure that learners have started the Promethean ActivEngage Mobile client.

In Device Registration in ActivInspire or Promethean ActivOffice, select *your* blue virtual ActivHub, then select **ActivEngage(s)** before you click **Register**.
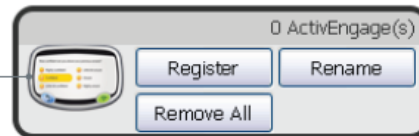
3.   Select *your* virtual ActivHub.

Virtual Activhub 11319

Clear

Other physical and virtual ActivHubs may be displayed above or below your own.

ActivHub 131071

Physical ActivHub

0 ActivEngage(s)

4.   Select **ActivEngage(s)**.
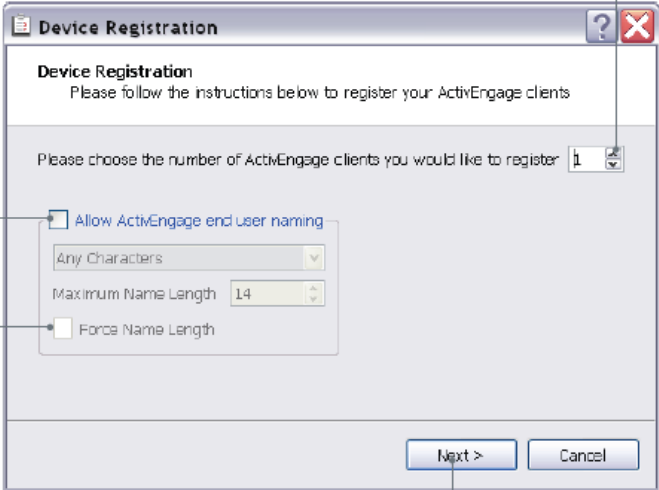
Register   Rename

Remove All

During registration, ActivInspire and Promethean ActivOffice allocate names to Promethean ActivEngage Mobile clients.

You have two choices at this time:

- Let the software use the default device names. If there are any duplicate names, the software automatically numbers the clients consecutively; for example iPad1, iPad2 and so on.

- Let learners enter a name with the keypad or on-screen keyboard.

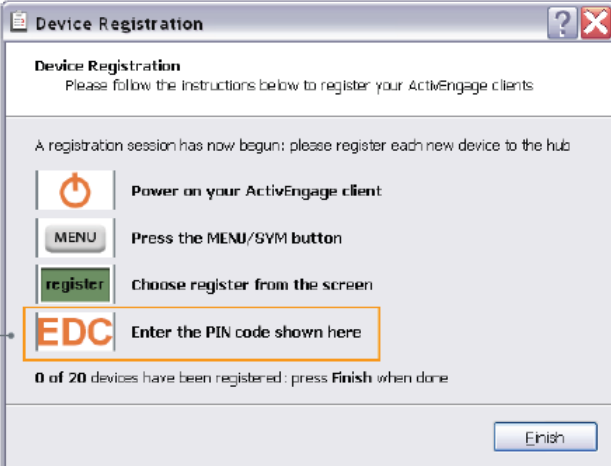5. Choose number of devices you wish to register.

Check if you want to let learners name devices.

Specify naming options if required.
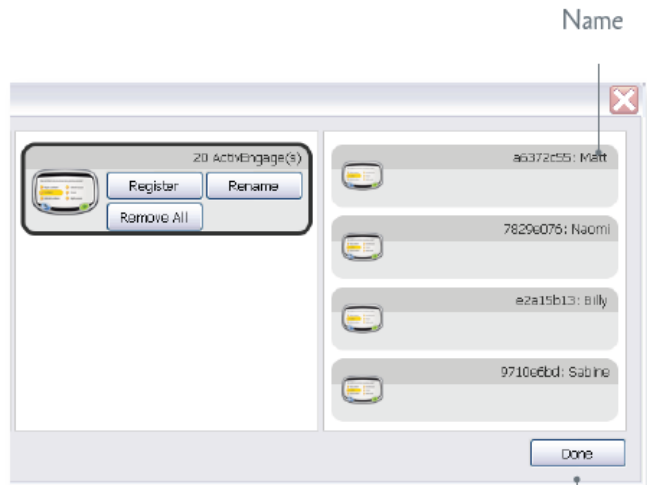
6. Click to proceed.

3-letter PIN to be entered on learners' mobile devices

ON THE COMPUTER

As soon as all required learners send the correct PIN, Device Registration in ActivInspire or Promethean ActivOffice shows their Promethean ActivEngage Mobile clients as registered.

Each client's name is displayed on the right of the Device Registration dialog. The name is either the one entered by the learner, or the name of their device.
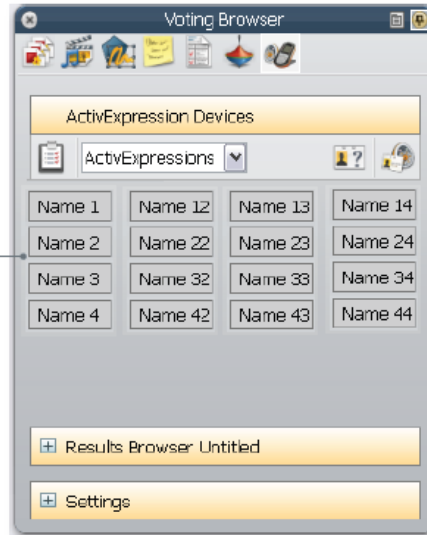
Name

Click to end Registration.

Check the **Voting Browser** in ActivInspire or Promethean ActivOffice at any time to see the list of clients registered to your virtual ActivHub.

You can add more clients to the register as necessary, *but only when there is no voting session in progress.*

Start registration, specify the number of additional clients, then complete the steps as shown before.

Registered clients

ActivInspire