

Acceptable Use Policy for Computers, Networks and the Internet

Glen Rose Independent School District operates a wide-area network that provides the staff and students with access to a multitude of administrative and instructional resources from both local and global repositories of electronically stored information. The Internet allows teachers and students to communicate with other schools and organizations throughout the world.

The District wide-area network will be used by staff and students to perform research and communicate with others in a manner that is consistent with the District goals.

Staff and students will be allowed access to Internet resources with the understanding that some material that can be accessed on the Internet is inappropriate, inaccurate or deemed contrary to prevailing community standards and is inappropriate for classroom use, and that access of such resources will not be permitted.

The District will provide a computer interface to Internet services that staff and students should use to access instructional and reference material on the Internet. This interface will be designed so that objectionable materials are not easily available; however, the Internet is designed in such a manner that all materials contained within it are accessible using various search and retrieval tools. Students and parents must be informed that inappropriate materials could be encountered during students' research required to achieve valid instructional objectives, and that if such inappropriate material is inadvertently encountered, it shall be disengaged from immediately. Students must be instructed in the necessary evaluation procedures of information resources as part of their ongoing education for life in modern society.

The following practices using District wide-area networks shall be prohibited:

- A. any use for political or commercial purposes;
- B. the use of the Internet in any manner that is contrary to District policy;
- C. the use of profanity or inappropriate language in Internet communications;
- D. any use that disrupts the educational and administrative goals of the District;
- E. any use of a District account by anyone but the authorized owner of the account;
- F. any reproduction of copyrighted material without explicit permission of the owner;
- G. access of material that has been deemed inappropriate for school use.

The following steps have been taken to minimize any activities that do not have an educational purpose or do not fit within the scope of the District goals.

- a. The District will employ the best practices on Internet filtering and blocking. Parents should understand that this system will not block all inappropriate material.
- b. Students will not have access to District Email, News (NNTP), File Transfer Protocol (FTP), Chat Rooms (IRC) or any other Internet services that do not meet the goals of the District.
- c. All student network and Internet activities will be monitored electronically.

The following are guidelines to prevent the loss of network privileges:

Privacy -- Network administrators may review files and communications to maintain system integrity that will insure that students are using the system responsibly.

Storage capacity --Users are expected to remain within allocated disk space and delete any material that may take up excessive storage space.

Illegal copying --Students should never download or install any commercial software, shareware, or freeware onto network drives or disks, unless they have written permission from the Network Administrator. Students should never copy other people's work or intrude into other people's files.

Inappropriate materials or language -- No profane, abusive or impolite language should be used to communicate electronically nor should materials be accessed that are not in line with the rules of the District. A good rule to follow is never view, send, or access materials that you would not want your teachers and parents to see. Should students encounter such material by accident, they should report it their teacher immediately.

1. Do not use a computer to harm other people or their work.
2. Do not damage the computer or the network in any way.
3. Do not interfere with the operation of the network by installing any software, shareware, or freeware. Students are permitted to save their files on the network in their personal directory.
4. Do not violate copyright laws.
5. Do not view, send, or display offensive messages or pictures.
6. Do not share your password with another person.
7. Do not waste limited resources such as disk space or printing capacity.
8. Do not trespass in another's folders, work, or files.
9. Do notify an adult immediately, if by accident, you encounter materials that violate the rules of acceptable use.
10. BE PREPARED to be held accountable for your actions and for the loss of privileges if the rules of acceptable use are violated.

STUDENT COMPUTER AND INTERNET USE PERMISSION FORM 2003/2004

Glen Rose Independent School District is pleased to offer students access to a computer network and access to the Internet. To gain access to the Internet, all students must obtain parental permission as verified by the signatures on the form below. Should a parent prefer that a student not have Internet access, use of the computers is still possible for more traditional purposes such as word processing.

What is possible?

Access to the Internet will enable students to explore thousands of libraries, databases, museums, and other repositories around the world. Parents should be aware that some material accessible via the Internet may contain items that are illegal, defamatory, inaccurate, or potentially offensive. While the purposes of the District are to use Internet resources for constructive educational goals, students may find ways to access other materials. We believe that the benefits to students from access to the Internet in the form of information resources and opportunities for collaboration exceed the disadvantages. But ultimately, parents and guardians of minors are responsible for setting and conveying the standards that their children should follow when using media and information sources.

Therefore, we support and respect each family's right to decide whether to apply for access.

What is expected?

Students are responsible for appropriate behavior on the school's computer network just as they are in a classroom or on a school playground. Communications on the network are often public in nature. General school rules for behavior and communications apply. It is expected that users will comply with district standards and the specific rules set forth below. The use of the network is a privilege, not a right, and may be revoked if abused. The user is personally responsible for his/her actions in accessing and utilizing the school's computer resources.

What are the rules?

The following are guidelines to prevent the loss of network privileges:

Privacy -- Network administrators may review communications to maintain system integrity that will insure that students are using the system responsibly.

Storage Capacity -- Users are expected to remain within allocated disk space and delete any material that may take up excessive storage space.

Illegal Copying -- Students should never download or install any commercial software, shareware, or freeware onto network drives or disks, unless they have written permission from the Network Administrator. Students should never copy other people's work or intrude into other people's files.

Inappropriate Materials or Language -- No profane, abusive or impolite language should be used to communicate nor should materials be accessed that are not in line with the rules of school behavior. A good rule to follow is never view, send, or access materials that you would not want your teachers and parents to see. Should students encounter such material by accident, they should report it their teacher immediately.

1. Do not use a computer to harm other people or their work.
2. Do not damage the computer or the network in any way.
3. Do not interfere with the operation of the network by installing any software, shareware, or freeware. Students are permitted to save their files on the network in their personal directory.
4. Do not violate copyright laws.
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6. Do not share your password with another person.
7. Do not waste limited resources such as disk space or printing capacity.
8. Do not trespass in another's folders, work, or files.

9. Do notify an adult immediately, if by accident, you encounter materials that violate the rules of acceptable use.
10. BE PREPARED to be held accountable for your actions and for the loss of privileges if the rules of acceptable use are violated.

CAMPUS _____ **GRADE** _____

STUDENT NAME Last _____ First _____

PARENT PERMISSION FORM and USER AGREEMENT - 2000/2001

As a parent or guardian of a student at Glen Rose Independent School District, I have read the above information regarding the acceptable use of computers at school. I understand this agreement will be kept on file at the school. (Questions should be directed to the principal for clarification.)

My child may use the district network and Internet while at school according to the rules outlined. ____
I would prefer that my child not use the district network and Internet while at school. ____

Parent Name (print) _____

Parent Signature _____

DATE: _____

PARENTS' PERMISSION FOR THE PUBLICATION OF STUDENT WORK/PICTURES

I understand that from time-to-time the school may wish to publish examples of student projects, photographs of students, and other work on the District's Internet accessible World Wide Web server. (www.grisd.net)

Please check all that apply

My child's work can be published on the Internet.

My child's photographs can be published.

Parent Name (print) _____

Parent Signature _____

DATE: _____

As a user of the District computer network, I agree to comply with the above stated rules and to use the network in a constructive manner.

Student Name (print) _____

Student Signature _____

DATE: _____